

**COMMUNITY DEVELOPMENT DIVISION (CDD)**  
**DEPARTMENT OF PLANNING & DEVELOPMENT REVIEW**  
**APPLICANT SUBMITTAL SCHEDULE FOR ITEMS ON 60 DAY REVIEW**  
**FOR FREDERICK COUNTY PLANNING COMMISSION 2012 & 2013**

(60 Day Items: Final Plats; Agricultural & Residential Cluster Plans, Co-Housing & VC Concept Plans; and Sketch Plans)

INITIAL SUBMITTAL <sup>1</sup> (2 <sup>nd</sup> Thursday)	COMMENTS DUE	TAC MEETING <sup>2</sup>	SIGN POSTING <sup>5</sup>	PROJECT RENDERINGS & DESCRIPTIONS <sup>3</sup>	PLANNING COMMISSION MEETING <sup>6</sup> (2 <sup>nd</sup> Wednesday)
			Site Plan & Subdivision (Monday)	SECOND SUBMITTAL (Thursday) DEADLINE <sup>4</sup>	
Jan. 5, 12	Jan. 26, 12	Jan 30-Feb. 3, 12	Feb. 6, 12	Feb. 9, 12	Mar. 14, 12
Feb. 9, 12	Mar. 1, 12	Mar. 5-9, 12	Mar. 12, 12	Mar. 15, 12	Apr. 11, 12
Mar. 8, 12	Mar. 29, 12	Apr. 2-6, 12	Apr. 9, 12	Apr. 19, 12	May 9, 12
Apr. 12, 12	Apr. 26, 12	Apr. 30-May 4, 12	May 7, 12	May 17, 12	June 13, 12
May 10, 12	May 31, 12	June 4-8, 12	June 11, 12	June 21, 12	July 11, 12
June 14, 12	June 28, 12	July 2-6, 12	July 9, 12	July 19, 12	Aug. 8, 12
July 12, 12	Aug. 2, 12	Aug. 6-10, 12	Aug. 13, 12	Aug. 16, 12	Sept. 12, 12
Aug. 9, 12	Aug. 30, 12	Sept. 3-7, 12	Sept. 10, 12	Sept. 20, 12	Oct. 10, 12
Sept. 13, 12	Sept. 27, 12	Oct. 1-5, 12	Oct. 8, 12	Oct. 18, 12	Nov. 14, 12
Oct. 11, 12	Oct. 25, 12	Nov. 5-9, 12	Nov. 12, 12	Nov. 15, 12	Dec. 12, 12
Nov. 8, 12	Nov. 29, 12	Dec. 3-7, 12	Dec. 10, 12	Dec. 13, 12	Jan. 9, 13
Dec. 13, 12	Dec. 27, 12	Dec. 31-Jan. 4, 13	Jan. 14, 13	Jan. 10, 13	Feb. 13, 13
Jan. 10, 13	Jan. 31, 13	Feb. 4-8, 13	Feb. 11, 13	Feb. 14, 13	Mar. 13, 13

1 – Application submittals will not be accepted after 12:00 pm (noon) of the date of Initial Submittal. Applications submitted after 12:00 pm (noon) of the date of Initial Submittal will be placed on the subsequent Initial Submittal 60 Day Schedule. Applications that do not meet the Initial Submittal requirements, which are 1) minimum submission requirements per the Zoning Ordinance, Subdivision Ordinance and relevant submission checklists and 2) payment of all appropriate fees (see fee ordinance), will be deemed incomplete and will not be accepted for review. At such time all minimum submission requirements are met, the application will be placed on the subsequent or appropriate Initial Submittal 60 Day Schedule.

2 – Meeting dates can vary but should be scheduled within this timeframe, excluding weekends. Applicant will be notified of the time and date of the TAC meeting.

3 – Rendered site plans, elevations, photographs and any additional information required by the planner assigned to an application are due by this date from the applicant and/or applicant's representative.

4 – Any plan that is not submitted by the required Resubmittal Deadline may not be accepted and may be placed on the subsequent Initial Submittal schedule by the planner assigned the application, or his/her supervisor.

5 – Signs may be withheld unless the planner assigned the application, or his/her supervisor, determines that there are no substantial remaining conditions of approval and/or denials from a review agency.

6 – Applications may be withheld from FcPc meeting unless the planner assigned the application, or his/her supervisor, determines that there are no substantial remaining conditions of approval and/or denials from a review agency.

7- Date has been rescheduled from a normal weekday due to a holiday.